



RUGBY POLICE BOWLS CLUB CONSTITUTION



1. Title

- 1.1 The club shall be called 'Rugby Police Bowls Club' hereafter referred to as "the Club" and shall be affiliated to: Bowls England, Warwickshire County Bowling Association, Warwickshire Women's Bowling Association and Rugby Bowling Association.

2. Objects

- 2.1 To foster and promote the sport of bowls at all levels, providing opportunities for recreation and competition.

3. Membership

- 3.1 Membership of the Club shall be open to any member of Warwickshire Police, their families and friends, by payment of the relevant subscription fee as determined at the Annual General Meeting of the Club members.
- 3.2 There shall be 2 classes of membership available:
 - Full membership
 - Junior membership (16 years and under)

4. Officers

- 4.1 The Officers of the Club shall be as follows:
 - President - Honorary position
 - Secretary
 - Treasurer
 - Chairperson
 - Home Captain
 - Away Captain

5. Election of Officers

- 5.1 All officers shall be elected at the AGM of the Club from and by the Full Members of the Club.
- 5.2 All Officers shall be elected for a period of one year but may be re-elected to the same office or another office the following year.

6. General Committee

- 6.1 The affairs of the Club shall be controlled by a general committee comprised of the executive officers of the Club and members elected from and by the Full Members of the Club. The General Committee shall meet as and when required.
- 6.2 The duties of the general Committee shall be:
 - 6.2.1 To control the affairs of the Club on behalf of the members.
 - 6.2.2 To keep accurate records of the finances of the Club through the treasurer. These should be available for inspection by Members and should be audited before every AGM. The Club shall maintain a bank current account and the following Officers shall be authorised to sign Club cheques: two signatories from- the Chairman, the Secretary and Treasurer.
 - 6.2.3 To co-opt additional members of the committee as the committee feels this is necessary. Co-opted members shall not be entitled to vote on the committee.
 - 6.2.4 To make decisions on a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.

7. General Meetings

- 7.1 The Annual General meeting of the Club shall be held not later than the end of November each year. At least 21 clear days notice shall be given to Members of the Annual General Meeting. Members must advise the secretary, in writing, of any business to be moved at the AGM 14 days before the meeting. The secretary shall circulate or give notice of the agenda for the meeting at least 7 days before the meeting.
- 7.2 The business of the Annual General Meeting shall be to:
 - 7.2.1 Confirm the minutes of the previous AGM and any General Meeting held since the last AGM
 - 7.2.2 Receive the audited accounts from the treasurer.
 - 7.2.3 Receive the annual report of the committee from the secretary
 - 7.2.4 Elect an auditor
 - 7.2.5 Elect the Officers of the Club
 - 7.2.6 Review Club subscription rates and agree them for subsequent year.
 - 7.2.7 Transact any other business as raised by Members.
- 7.3 At all general meeting the chair shall be taken by the Chairperson or in their absence by a deputy approved by the Members.
- 7.4 Decisions made at a General meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the case of equal votes the Chairperson shall be entitled to an additional casting vote.
- 7.5 A quorum for a General Meeting shall be 3 Full Members and 2 Officers of the Club.
- 7.6 Each Full Member shall have one vote at the AGM.

8. Alterations to the constitution

- 8.1 Any alterations to the Club Constitution may only be considered at an Annual or Special General Meeting. Any alteration or amendment must be proposed by a Full Member of the Club and seconded by another Full Member. Any such alteration should be passed if supported by at least two thirds of the Full Members present providing the quorum has been achieved.

9. Dissolution

- 9.1 If at any General Meeting of the Club a resolution be passed calling for the dissolution of the Club, the secretary shall immediately convene a Special General Meeting of the Club not less than one month thereafter to discuss and vote on the resolution.
- 9.2 If at that Special General Meeting, the resolution is carried by at least two thirds of the Full Members present, the general committee shall proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.
- 9.3 After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed to the Full Members of the Club but be given or transferred to another voluntary organisation having similar objects to the Club.

INDEMNITY CLAUSE - INFORMATION

"Each member of the **RUGBY POLICE BOWLS CLUB** shall (to the extent that such person is not entitled to recover under any policy of insurance) be entitled to be indemnified out of any and all funds available to the **RUGBY POLICE BOWLS CLUB** which may lawfully be so applied, against all costs, expenses and liabilities whatsoever incurred by such person in the proper execution and discharge of duties undertaken on behalf of the **RUGBY POLICE BOWLS CLUB** or arising there from, or incurred in good faith in the purported discharge of such duties"

Date:

Signed: